

Shepaug Building Committee
Minutes of Meeting
April 24, 2017

1. Call to Order

Mr. Gregory Cava, Chairman of the Shepaug Building Committee called the meeting to order on April 24, 2017 at 6:05 PM.

Present were the following:

Committee: Gregory Cava, Chairman, Rebecca Devine, John Kuck, Alex McNaughton.

Absent: Robert Horrigan, Tim Laughlin

Administration: Patricia Cosentino, Superintendent (6:25) Robert Giesen, Director of Finance and Operations, Donald O'Leary, Facilities Manager, Kim Gallo, Principal Shepaug Valley School (7:23)

Others Present: Jennifer Mangiagli, Kaestle Boos Associates
Brian Holmes, O & G Industries

2. Adoption of Minutes: April 6, 2017

MOTION: made by Rebecca Devine, seconded by Greg Cava, to accept the minutes dated April 6, 2017.

VOTE: In favor: Greg Cava, Rebecca Devine

Abstained: John Kuck, Alex McNaughton. (both were not present at the April 6 meeting)

Alex McNaughton stated that since a quorum had not been met during the April 6, 2017 meeting any motions that evening would need to be restated. (Only 3 of 6 committee members were present).

MOTION: made by Rebecca Devine, seconded by Greg Cava, to reapprove the minutes dated March 7, 2017.

VOTE: Unanimous

There was a brief mention of the list showing the \$377,000 that has been spent on the project thus far.

MOTION: made by Rebecca Devine, seconded by Greg Cava, to reapprove the invoice dated April 6, 2017, for the month of March 2017, from O&G Industries in the amount of \$7400.00.

VOTE: Unanimous

MOTION: made by Rebecca Devine, seconded by Greg Cava, to reapprove contracts for Fuss & O'Neil, AgSTEM, \$8988 and Science Lab, \$7522.03, removing the wordage from the original motion: *with the review of the chairman prior to execution.*

VOTE: Unanimous

Friendly acceptance to amend the following statement for the approval of the April 6, 2017 minutes, had been made by Rebecca Devine with Greg Cava accepting the amendment.

Amended to the minutes under Commissioning Agent:

Mr. Giesen and Mr. O'Leary stated that we will use the same Commissioning Agent **bid document**.

3. *Discuss AgSTEM project*

a. Project Status, Review of Drawings, Present Configuration:

All three had been reported on by Jennifer Mangiagli, Kaestle Boos during her presentation. Jennifer reported on updates to the plans and stated that at the upcoming May meeting, she would have the schematics presentation ready. Handouts of the current floor plan and outside visual were given to each committee member. Discussion began with the science area and how the update will impact 3 classrooms in the media center. Jennifer noted that there still needs to be discussion with Mrs. Gallo and Dr. Cosentino. Building material types were discussed as well as construction of the Equine Area. It had been asked that the Town of Washington be contacted in regards to any restrictions to the amount of metal usage on buildings. Mrs. Mangiagli shared that there had been a preliminary planning meeting and a walk through of the site plans with Washington Town Officials Janet Hill and Michael Ajello in which permits, zoning and other concerns were discussed. It was noted that the town officials suggested flipping the horse paddock area and the riding rink due to ground footing, grading and the proximity to the pond. It had also been mentioned of having a third party review of the drainage and grading.

Further discussion as to the program area classrooms followed, discussing flipping rooms. Mentioned is that there will be a meeting with Jennifer, Kim and Don to talk about converting the shop area. The relocation of the Evaporation Room was also part of the discussion. It was stated that the Schematic Design package will be ready for the state to review in a presentation to Kosta Diamantis by late May.

b. Pending Payments:

Mr. Giesen handed out a packet which included copies of invoices, fee schedule amounts, and expenditures from Kaestle Boos for services. It was said that any current invoices will be tabled to the May 8 meeting. It had been requested that any invoices, or design reviews be made available to the committee prior to meetings. Chairman Cava also requested that a spreadsheet entailing work done, what has been paid and what is yet to be billed be made available for the next meeting.

c. Hazardous Review:

Mr. O'Leary stated that Mr. Cava had reviewed the contracts and all were in order.

d. Commissioning Agent:

Mr. O'Leary stated that the bid would be put out again and would also include using the state DAS website. John Kuck offered to aide Mr. O'Leary with the bid process.

e. Upcoming Decisions:

It was stated that at the May 8 meeting, Kaestle Boos will need approval of the Schematic Design plans so that the approval can be given to O&G Industries to estimate the project.

f. Misc:

Dr. Cosentino commented that the Bill for the AgSTEM project is currently on the House Floor and that Commissioner Currey and Kosta are ready to move on it. It is hopeful the Bill will be voted on prior to August.

g. Adjournment:

There being no further business, the meeting was adjourned by consent at 7:48 PM.