

Shepaug Building Committee
Minutes of Meeting
June 26, 2017

1. Call to Order

Mr. Gregory Cava, Chairman of the Shepaug Building Committee called the meeting to order on June 26, 2017 at 6:15 PM.

Present were the following:

Committee: Gregory Cava, Chairman, Robert Horrigan, Tim Laughlin,
Alex McNaughton.

Absent: John Kuck, Julie Stuart

Administration: Patricia Cosentino, Superintendent, Robert Giesen, Director of
Finance and Operations, Donald O'Leary, Facilities Manager,

Others Present: Charles Boos, Kaestle Boos Associates
Jennifer Mangiagli, Kaestle Boos Associates
Luke McCoy Kaestle Boos Associates
Brian Holmes, O & G Industries
Richard Couch, Martinez Couch & Associates, LLC

2. Adoption of Minutes:

June 6, 2017

MOTION: made by Alex McNaughton, seconded by Robert Horrigan to
accept the minutes dated June 6, 2017 with corrections.
Correction in the spelling of names: Suzanne Green,
Peter Turowski

VOTE: in favor: Robert Horrigan, Tim Laughlin, Alex McNaughton
abstained: Greg Cava (stating he was not present at the
June 6, 2017 mtg)

It had been suggested that a seventh person be added to the committee. Making it an odd number and easier to meet a quorum.

3. *Discuss AgSTEM project*

a. Project Status:

Chuck Boos began the update with a brief update on the need for preliminary curriculum information from the consultants. The information would be helpful in knowing how to plan the rooms for layout, functions and needs. This information will also be of benefit to O&G. It was noted that July 5 at 1:00 pm there is a meeting scheduled with the State for Schematic Design. The project timeline was reviewed and Mr. Boos gave an estimate of dates. A discussion followed on the information in the packet from T2 and getting Board approval for expenditures. A solution for getting Board approvals would be to have a Special Meeting of the Board. Since multiple proposals and motions would be involved, the next presentation took place by Richard Couch who is the Civil Engineer retained by Kaeslte Boos, Assc. for the AgSTEM project. Mr. Couch reviewed the current septic system and coding. Also discussed were DEEP (Department of Energy and Environmental Protection) issues and State Statues relating to the project and necessary permits.

It was stated that the Traffic Study had not been yet started due to the fact that the study needs to be done during a period of normal traffic. The study would begin after the start of the new school year.

Local permitting was discussed and approvals needed prior to the State signing off. Noted was that the Town of Roxbury would need to be notified since they are a bordering town regarding Inlands/Wetlands.

MOTION: made by Rob Horrigan, seconded by Tim Laughlin to recommend to the Board of Education of the authorization for the Building Committee to enter into engagement for Scope of Service, with Kaestle Boos, Assc., T2, Nutmeg Soil and T. Michael Alex, Land Surveyor.

VOTE: unanimous

There was a discussion pertaining to the expenses of the traffic study, to be sure that the amount of \$19,800.00 included the previously approved \$15,000.00. The dollar amounts being requested from Kaestle Boos, T2, Nutmeg Soil and T. Michael Alex were reviewed as a total of \$106,160.00. Dr. Cosentino is looking into the possibility of holding a BOE meeting on Wednesday, June 28, 2017 to bring motions to the BOE for approval.

MOTION: made by Rob Horrigan, seconded by Tim Laughlin to recommend to the Board of Education to approve and authorize expenditure of funds for services for Scope of Services as outlined by Kaestle Boos, Assc., June 20, 2017, T2, June 19, 2017, Nutmeg Soil, June 20, 2017, and subject to the approval of the chairman an addendum be added to the T. Michael Alex, Land Surveyor proposal dated June 22, 2017.

Discussion and review of expenses to be included in scope of services such as inspections and permits. It had been suggested that in order to save money for travel expenses regarding meetings with T2, that meetings with T2, when applicable, be held as a conference call.

VOTE: unanimous

b. Hazardous Review:

Don O’Leary updated the committee on information he has received and estimated dollar amounts for the Science renovation and AgSTEM for a probable total cost estimated at \$243,000.00.

c. Commissioning Agent:

Mr. Giesen reported that it has been posted on the DES site and are now awaiting for responses.

d. Pending Payments:

Discussion on invoices. Mr. Giesen reported that there are two invoices. One for revised Schematic Design and the other for Design Development which puts us at the 40% mark. Invoice totals are \$248,000.00. Mr. Cava requested that in the future the Board resolution authorizing the Building Committee to spend funds, be included with the packet.

MOTION: made by Tim Laughlin, seconded by Alex McNaughton to approve payments of \$120,000.00 and \$128,000.00 to Kaestle Boos for revised Schematic Design and work up to date on Design and Development.

VOTE: unanimous

e. Misc:

The agenda for the upcoming BOE meeting was discussed as being to send two motions for approval and authorization of expenditures and engagement with Kaestle Boos, Assc., T2, Nutmeg Soil and T. Michael Alex, Land Surveyor for Board approval.

These will be brought to the Board of Education, Wednesday, June 28, 2017 at 8:30 am.

f. Adjournment:

There being no further business, the meeting was adjourned by consent at 8:24 pm