

Shepaug Building Committee
Minutes of Meeting
May 14, 2018

1. Call to Order

Mr. Gregory Cava, Chairman of the Shepaug Building Committee called the meeting to order on Monday, May 7, 2018 at 4:02 PM.

Present were the following:

Committee: Gregory Cava, Chairman, Valerie Andersen, Tony Bedini. Jay Hubelbank, John Kuck, Alex McNaughton

Administration: Teresa DeBrito, Director of Curriculum, Robert Giesen, Director of Finance and Operations, Kim Gallo, Shepaug Principal
Donald O'Leary, Facilities Manager

Others Present: Charles Boos, Jennifer Mangiagli, Kaestle Boos Associates
Brendan White, Kaestle Boos
Lorel Purcell, Mark Jeffko, David Longo, O&G
Lee Donaldson, O & G Industries

2. Adoption of Minutes: May 7, 2018

MOTION: made by Jay Hubelbank, seconded by Valerie Andersen to adopt the May 7, 2018 minutes.

VOTE: unanimous (motion passes)

3. Discuss Agri-Science Project

A. Pending Payments

Before motions were made, Mr. Cava mentioned each of the submitted invoices, briefly describing what each entailed.

MOTION: made by Jay Hubelbank, seconded by Valerie Andersen to pay Kaestle Boos invoice #15073.01-7 dated April 30, 2018 in the amount of \$330,000.00, Construction Documents.

VOTE: unanimous (motion passes)

MOTION: made by Jay Hubelbank, seconded by Valerie Andersen to pay Kaestle

Boos, invoice #15073.02-7 dated April 30, 2018 in the amount of \$50,000.00. 50% complete on science area.

VOTE: unanimous (motion passes)

MOTION: made by Jay Hubelbank, seconded by Valerie Andersen to pay Kaestle Boos, invoice #15073.06-4 dated April 30, 2018 in the amount of \$25,980.00. Septic Phase 2, Phase 3, and Traffic Phase 4.

Discussion. The amount of \$2000.00 for Septic Phase 2 was questioned with Jennifer addressing the question. Also in question was the Traffic Report and had it been received? Mr. Hubelbank modified his motion changing the dollar amount to not include Phase 2 Septic in the amount of \$2000.00. Documentation regarding the \$2000.00 is to be submitted.

MOTION: modified by Jay Hubelbank, agreed to by Valerie Andersen to pay Kaestle Boos, invoice #15073.06-4 dated April 30, 2018 in the amount of \$23,980.00

VOTE: unanimous (motion passes)

It was agreed to revisit the \$2000.00 fee once documentation regarding the \$2000.00 has been submitted. Phase 2 Septic.

4. Low Voltage Progress:

Mr. O'Leary presented information regarding the report that had been included in the committee packet by Advanced Corporate Networking, Inc.. Mr. O'Leary added that the fee had been reduced to \$1500.00 by obtaining a new consultant.

5. Misc:

Chairman Cava read a letter from The Zoning Commission, Town of Washington. The letter was regarding the Special Permit Application which listed specific hour restrictions regarding work conditions. Mrs. DeBrito stated that she would be sure the approval was filed with the Town Land Records, after such, the Special Permit will be issued. A \$60.00 filing fee must be included with the original document when filing, payable to the Town Clerk.

6. Construction Manager::

A. Estimate List:

A revised Design Development Estimate dated May 14, 2018, had been distributed. David Longo, O&G, reviewed items that had been adjusted. The

committee reviewed each line item. If needed, Mr. Cava stated that he would explain any deficit to the BOE, keeping in mind the State's 80% reimbursement. Add Alt items were discussed. On the building side, #3 (EGAF Construction). On the site work, #1(Outdoor Ring), #4 (Lighting), #5 (North Parking Lot), #6 (Main Parking Lot). Item #28 (Renovations) on page 4 was also a focus item for discussion.

MOTION: made by Jay Hubelbank, seconded by Valerie Andersen to accept the Design Development Estimate and approve the DE items in the column entitled Appx. Value of Recommended, with potential Add Alts for Building #3, by removing #28, Renovations, and moving that to the right column (pending), and Add Alt for site work, items number 1,4,5,6.

VOTE: unanimous (motion passes)

Appreciation for the hard work had been expressed by the committee to the O&G representatives regarding the work in putting together the Design Development Estimate.

Discussion on adding the soccer field as an Add Alt had been mentioned. There was concern regarding permitting. It was decided to revisit this at a later date.

Lorel stated that the added June 4 meeting will be needed since she will have bids coming in for the committee to review. It had been requested that Lorel email Sue the Bid List and, Sue will forward the list to the committee.

7. Upcoming Decisions:

Guard rail discussion.

It had been mentioned that the project is currently a month behind schedule and there are still proper sign offs that are needed such as the Health Inspector.

Mr. Cava raised the question of replacing the pool septic system with a treatment to the water. Mr. O'Leary addressed the question with information he was able to obtain. Don stated that DEP documentation states backwash water from a public pool cannot be discharged into the ground. Don continued to share additional information he had found stating this was a work in progress.

8. Adjournment

Next meeting is currently set for May 21, 2018 5:00, Room A3, with the possibility of a cancellation.

There being no further business, the meeting was adjourned by consent at 5:23 PM.