

Finance Committee

Minutes- Monday March 5, 2018 Finance Committee Meeting

PLACE: Shepaug MS/HS Resource Room

1. Meeting called to order 5:32 PM

Members present: COMMITTEE MEMBERS:

Michelle Gorra, Chair

Peter Tagley

John Buonaiuto

Stephanie Kolnick

Absent – Anthony Amato

Also present were Robert Giesen, Director of Finance

Absent - Patricia Cosentino, Ed.D, Supt

2. **Chairman's Report** – From attending the meeting at Ed-Advance there are several items that potentially may benefit the region. There are cooperative services meetings taking place involving towns within the service area, a meeting taking place too explain the upcoming financial system upgrade by the state for the preparation of the annual ED001 report and initial discussions on a possible medical insurance cooperative pool that may help reduce costs.

3. Acceptance of Minutes – February 5, 2018 Approved

4. Review of Financial Reports

a) February 28, 2018

The report for the period ending February 28, 2018 was reviewed. The expenditures are tracking to budget with 2.2% or \$476,828 remaining. This is in line with the same period from last year. The accounts, by object code, were reviewed as well as the overall budget and show the following:

100 series- Salaries are under budget by \$120,390. The accounts are tracking to budget at this time but do not reflect projected substitute accounts which as the year progresses will bring the balance down. The credit in the account for Paraprofessional is the offset for the Federal grant which is being received over the balance of the year. The custodial account is slightly over budget as a result of overtime during the past several months that exceeded budget. All other accounts are tracking to budget.

200 series- Employee Benefits are under budget by \$83,297. Medical Insurance continues to track below budget while remaining accounts are within budget. The final worker compensation audit was received and is now reflected in the balance.

300 series- Purchased Professional & Technical Services This category of expense is over budget by (\$93,196). Pupil Services (object 323) is now over budget by (\$46,937) as a result of higher Speech Language services being needed for by people not on our staff. In addition in the 330 account – Legal, Auditing & Professional Services is over by (\$56,786). This is primarily a result of the Board hiring a public relations consultant after the budget was adopted for \$22,000, the hiring of a consultant for the Superintendent search for \$16,000 along with higher legal fees. Finally the audit was over as a result of an additional actuarial study that was required. All other accounts are tracking at or below budget.

400 series- Purchased Property Services, is over budget by (\$23,391). All accounts are tracking to budget with minor variances in all accounts with the exception of Object 430 Building Repair & Upkeep which is over by (\$37,808). This is a result of the overages from the weather related issues for frozen pipes, a sewer line at Burnham school and damage from a broken valve at Shepaug that will be included in an insurance claim. Also pool

Approved April 9, 2018

repairs are running approximately (\$6,000) and vehicle repairs that are approximately (\$11,200) over budget.

500 series- Other Purchased services – This is under budget by \$330,405. There is overage in the 563 account Tuition – Private School of (\$5,591) and 564 account – Tuition VHS & State placed of (\$74,860) however the total of all tuition accounts are still under budget. The total of all transportation accounts continue to be under budget by approximately \$253,978. All other accounts variances are within budget.

600 series-Supplies- This continues to be under budget by \$14,603 as a result of savings from consortium bidding for supplies, software, electricity, heating oil, and diesel fuel. The Textbook account is over budget by (\$25,715) as orders have been placed for next year curriculum changes. All other accounts are under budget.

700 series-Property & Program Improvements- Spending remains under budget by \$38,540. No accounts are over budget.

800/900 series-Dues & Fees / Debt Service the accounts are under \$12,181 in the Dues and Fees account.

5. 2018/2019 Budget

a) Review of staffing changes.

The changes being presented in the Superintendent's budget was reviewed. The budget will reflect a change at Shepaug of a reduction of 1.0 FTE Mathematics Teacher, .4 FTE Art Teacher and an increase of 1.0 FTE for a Physics teacher. This aligns with the course offerings and decline in the enrollment.

In addition the budget request will include the hiring of a Director of Agriscience for the next year to prepare for the opening of the AgriScience program.

b) Medical Insurance renewal update for 7/1/2018.

The initial renewal was a 28% increase in premium however to prepare the budget a 24% factor was used. This will fall more closely in line with what two other carriers quoted for the business.

We did send requests for proposals to 5 other carriers beside Anthem and three would not quote on the business.

6. Other Business-

a) Latest Enrollment update revised to include by town projections

The revised projection was distributed and now includes additional appendix for projection of each of the towns. This will now be included in future projections.

7. Other Business-

a) Reschedule of Meeting with Wells Fargo for Pension Performance

It was agreed to schedule a meeting in April with a date to be confirmed.

8. Public Comment - None

9. Adjournment – 6:32 pm

Submitted,

Michelle Gorra